

# GRANT AGREEMENT TEMPLATE

## GRANT AGREEMENT

This Grant Agreement (“Agreement”) is made on **[Date]**.

### By and Between:

**[Grantor Name]**, a **[type of legal entity]** registered under the laws of **[Jurisdiction]**, having its principal office at **[Address]** (hereinafter referred to as the “Grantor”, which expression shall include its successors-in-interest and permitted assigns), of the ONE PART;

### AND

**[Grantee Name]**, a **[type of legal entity]**, having its registered office at **[Address]**, registered under the laws of **[Jurisdiction]** (hereinafter referred to as the “Grantee”, which expression shall include its successors-in-interest and permitted assigns), of the OTHER PART.

The Grantor and Grantee shall hereinafter be collectively referred to as the “**Parties**” and individually as a “**Party**”.

## WHEREAS

1. The Grantor is engaged in activities related to **[Insert Purpose, e.g., philanthropy, CSR, research, social development]**.
2. The Grantee is an organization working in the field of **[Insert Field/Domain]**.

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth herein, the Parties agree as follows:

## 1. Project

The Grantee shall implement **[Project Title/Description]** (“Project”).

In consideration of the Grant Amount, the Grantee shall undertake the following objectives:

- [Objective 1]
- [Objective 2]
- [Objective 3]
- [Objective 4]

(Parties may add, remove, or modify objectives as relevant.)

## 2. Disbursement of Grant

### 2.1 Grant Amount

The Grantor shall provide the Grantee a total amount of [Amount & Currency] (“Grant Amount”), as detailed in Annexure A.

### 2.2 Grant Period

The Grant Amount will be available from [Start Date] to [End Date] (“Grant Period”). Any interest earned, if applicable, shall be used solely for the Project.

### 2.3 Payment of Grant

The Grant Amount shall be disbursed via electronic transfer to the Grantee’s designated bank account, in tranches as per the schedule below:

Instalment Period	Amount
[Period 1]	[Amount]
[Period 2]	[Amount]
[Period 3]	[Amount]
[Period 4]	[Amount]
Total	[Total Amount]

## 2.4 Payout Adjustments

- Grantor may adjust payouts if projected expenses are lower/higher than planned.
- Any increase in payout shall be formalized via an amendment.
- The grant is inclusive of all applicable taxes.

## 3. Obligations of the Grantee

The Grantee agrees to:

1. Use the Grant Amount solely for the Project.
2. Comply with all obligations and provide periodic and final reports as required by the Grantor.
3. Achieve the agreed outcomes of the Project.
4. Submit financial statements and expenditure reports within **[Number]** days following each instalment period.
5. Submit an audited utilization certificate every **12 months** or at the end of the Grant Period.
6. Immediately notify the Grantor of any significant changes, audits, risks, or compliance-related issues.
7. Ensure Project benefits are open and accessible to all members of the public.

## 4. Rights of the Grantor

The Grantor may:

1. Review Project progress at intervals it determines appropriate.
2. Conduct audits or site visits with reasonable notice.
3. Withhold funds if obligations are not met within **[Number]** days of notice.
4. Withdraw or modify the Grant in the event of non-compliance.

## 5. Term and Termination

1. This Agreement is effective from **[Start Date]** to **[End Date]** (“Term”).
2. Either Party may terminate the Agreement with **30 days** prior written notice.
3. Upon termination, unspent funds shall be returned unless otherwise approved in writing.

## 6. Confidentiality

The Grantee shall not disclose any information related to this Agreement without prior written consent of the Grantor. Confidentiality obligations survive termination.

## 7. Intellectual Property Rights

1. Each Party retains ownership of its pre-existing intellectual property.
2. Any outputs created under the Grant shall be disclosed to the Grantor.
3. All intellectual property created using Grant funds shall be jointly owned by the Parties.
4. The Grantor shall have a perpetual, royalty-free right to use such outputs.

## 8. Force Majeure

Performance may be suspended due to events beyond reasonable control such as acts of God, natural disasters, war, epidemic, etc. If such period exceeds **60 days**, the unaffected Party may terminate the Agreement.

## 9. Liability

Neither Party shall be liable for indirect, incidental, or consequential damages.

## 10. Indemnity

Each Party shall indemnify, defend, and hold harmless the other Party from claims arising out of its own acts, omissions, or breach of obligations.

## 11. Governing Law & Dispute Resolution

This Agreement shall be governed by the laws of **[Jurisdiction]**. Disputes shall first be resolved amicably, failing which they shall be referred to the courts of **[City / Region]**.

## 12. Anti-Bribery

The Grantee shall ensure full compliance with anti-bribery and anti-corruption laws and report any violations promptly.

## 13. Miscellaneous

- **Entire Agreement:** Represents the full understanding of the Parties.
- **Waiver:** No provision is waived unless in writing.
- **Assignment:** Neither Party may assign rights without written consent.
- **Amendment:** Must be executed in writing and signed by both Parties.
- **Severability:** Invalid clauses shall not affect the remainder of the Agreement.
- **Independent Contractor:** The Parties act as independent entities, not agents.

**IN WITNESS WHEREOF, the Parties have executed this Agreement on the date first written above.**

**Grantor**

Name: **[Name]**

Title: **[Title]**

Date:

Place:

**Grantee**

Name: **[Name]**

Title: **[Title]**

Date:

Place:

**Annexure A – Budget / Grant Breakdown**

(Insert table or description)